

Kielder Food & Craft Fair - Sunday 29 March 2009 10am – 4pm, Leaplsh Waterside Park

The Kielder Partnership and Made In Northumberland are hosting a food & craft fair at Leaplsh Waterside Park on Sunday 29 March 2009, with the aims of supporting locally based suppliers of quality food & craft produce, alongside promoting Kielder Water & Forest Park as a place to visit.

The terms of the event are:

- Open to local suppliers of food/drink & craft produce only.
- Sunday 29 March with trading hours from 10am – 4pm.
- A minimum pitch size of 6'x6' and a table will be provided within a marquee in Leaplsh car park.
- For accreditation purposes, we regret that we can only accept applications from members of the following organisations; Aurora, Hadrian's Wall Country Locally Produced Scheme, Northumbria Larder and established farmers' markets, or suppliers to Northumbrian Water Ltd.
- As this is a new venture, stall holders will not be charged a pitch fee this year. However, all attendees are asked to contribute goods (we suggest to the value of £20 in lieu of a pitch fee) towards a prize hamper competition for visitors and, in the case of food suppliers, contributions towards the ingredients for cookery demonstrations.
- In order to comply with the landowner's health & safety requirements, suppliers will need to submit a risk assessment and proof of public liability insurance at the time of booking.

If you would like to register your interest in taking a stand, please return the attached booking form as soon as possible. Producer spaces are limited. Stand allocation is at the sole discretion of the organisers and will be subject to range, quality of produce and minimum duplication of range. If your application is successful, you will receive confirmation in writing.

I hope you are able to support this event and if you have any queries please do not hesitate to contact me.

Kind regards,

Shona Hendrick
Events & Activities Development Officer, Kielder Partnership

PART FUNDED BY:



DEVELOPED BY KIELDER PARTNERSHIP:
THE CALVERT TRUST, THE ENVIRONMENT AGENCY,
FORESTRY COMMISSION, NORTHUMBERLAND COUNTY COUNCIL,
NORTHUMBRIAN WATER, TYNEDALE COUNCIL
& COMMUNITY GROUPS.

Kielder Partnership
Tyne House
Mill Way, Horsley
Newcastle Upon Tyne
NE15 0PA
www.visitkielder.com

Kielder Food & Craft Fair – BOOKING FORM
Sunday 29 March 2009, 10am – 4pm, Leaplish Waterside Park

Business Name	
Business Address	
Nature of Business	
Contact Name	
Contact Phone No.	
Contact Email	
<p>The venue regrets there will be no electricity supplied. Suppliers are welcome to bring their own generators, which need to be referenced in risk assessments, and indicated below:</p> <p>I will be bringing a generator <input type="checkbox"/></p> <p>Contribution of goods for prize hamper/cooking demonstrations:</p>	
<p>I am a member of:</p> <p>Aurora <input type="checkbox"/> Northumbria Larder <input type="checkbox"/></p> <p>Hadrian's Wall Country <input type="checkbox"/> Attend farmers' market <input type="checkbox"/></p> <p>Locally Produced Scheme Please specify:.....</p> <p>Northumbrian Water Ltd supplier <input type="checkbox"/></p>	
<p>I include the following necessary paperwork:</p> <p>Risk Assessment <input type="checkbox"/></p> <p>This should clearly identify and assess all hazards relating to the event, including likelihood of occurrence, severity ratings and control measures put in place to reduce the risk factor. Particular note should be made of generators; type of fuel, fuel storage, trip hazards and protection in place to avoid burns/scalds etc.</p>	

Evidence of current public liability insurance

I confirm adherence to current trading standards policies

In the case of food suppliers:

I confirm I hold the necessary food & hygiene certificates

I am unable to attend this event, but would be interested in hearing about any other events

The Kielder Partnership would like to continue to hold your details to keep you informed, by post, telephone or e-mail, of future leisure events, activities, services etc. which may be of interest. These may be available both from ourselves or our (Kielder) business partners.

If you prefer NOT to be contacted in this way please tick the box

Please return this form asap to: Shona Hendrick, Kielder Partnership

By Post:

Tyne House

Mill Way

Horsley

Newcastle

NE15 0PA

By email:

shona.hendrick@kielderpartnership.co.uk

or call on: 01661 855503